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**General Service Committee**

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Chair  
5429 Ingate Way  
Raleigh, NC 27613  
chair@aanorthcarolina.org

Secretary  
PO Box 470275  
Charlotte, NC 28247  
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**DEADLINE FOR HOTEL RESERVATIONS**  
**October 25, 2022**

**DATE:** SEPTEMBER 22, 2022  
**TO:** GSRs, Alternate GSRs, DCMs, Alternate DCMs, LCMs (Local Committee Members), Convention Chair and Alternate, Coordinators, Officers, Past Delegates and any other interested members!  
**SUBJECT:** **Area 51 Fall Committee & Election Assembly Meeting November 19-20, 2022**

**Theme: "Our Leaders are but Trusted Servants"**

***Third Legacy Elections for the Panel 73 Delegate Term***

**Please see Election Handout on Area 51 website for duties and responsibilities of Trusted Servant positions. We will stay in session Saturday night until the elections are completed.**

Assembly Business Sessions, Workshops, Early Bird and Speaker Meetings  
Literature, Grapevine, Corrections, Accessibilities, CPC, PI and Archives Displays

**Our Area Committee Meeting and Assembly meeting will be held at the  
The Hilton Raleigh North Hills, 3415 Wake Forest Road, Raleigh, NC**

**NOTE: GSRs and Alt. GSRs:**

**Hotel Reservations**

**Deadline:** Thursday, October 25, 2022  
**Group Code:** A51  
**Group Name:** Area 51 General Service  
**Group Rate:** \$132.00 Single/Double, \$132.00 Triple, \$132.00 Quad + tax  
**Phone:** 919-872-2323 or 800-445-8667 [1-800-HILTONS]  
**Internet: direct link for reservations:** <https://tinyurl.com/2p8mmavs>  
**Internet:** [www.northraleigh.hilton.com](http://www.northraleigh.hilton.com)

**For best results:**

- Call as soon as possible but definitely before the deadline. It's easier to cancel a reservation than to get one at the last minute!
- Please note: once the rooms in our block sell out, it's unlikely there will be other rooms left in the hotel. **Election Assembly sells out quickly, so PLEASE MAKE YOUR RESERVATIONS EARLY!**
- Specify the group code "A51" and the group name "Area 51 General Service."
- If possible, call the Hilton Raleigh North Hills directly at 919-872-2323 during business hours Monday through Friday. This gives you the best chance to speak with a reservations clerk at the hotel. At other times - when the hotel clerks are busy -- calls to this number may be transferred to a regional reservations center.
- Always be sure to get a confirmation number.
- If you have ANY trouble with Room Rate or Availability please contact Denise M., the Area Chair, at:  
[Chair@aanorthcarolina.org](mailto:Chair@aanorthcarolina.org).

- ♦ Early Assembly registration will be on Friday from 6:30 p.m. to 8:00 p.m.
- ♦ "Early Bird" AA Meeting on Friday at 8:00 p.m.

**Our tentative schedule is as follows:**

<i>DAY</i>	<i>TIME</i>	<i>EVENT</i>	<i>ATTENDEES</i>
<b>Friday</b> November 18, 2022	3:30 PM	Officers' Meeting	Officers Only
	6:30 – 8:00 PM	Early Assembly Registration	GSRs, Alternate GSRs
	8:00 PM	Early Bird AA Meeting	Open
	8:00 – 10:00 PM	Area Committee Meeting	Area Committee
<b>Saturday</b> November 19, 2022	8:30 AM – 12:30 PM	<b>ASSEMBLY REGISTRATION</b>	GSRs, Alternate GSRs
	SUBCOMMITTEE MEETINGS		
	9:00 AM	<ul style="list-style-type: none"> <li>◆ Budget &amp; Finance</li> <li>◆ Website</li> <li>◆ Site Investigation</li> <li>◆ Growth &amp; Maintenance</li> </ul>	Subcommittee Members Subcommittee Members Subcommittee Members Subcommittee Members
	WORKSHOPS		Assembly
	9:00 – 10:00 AM	◆ "12 Concepts"	<b>NOTE: Except for meetings marked "Open" and access to displays, Assembly events are for members only</b>  Assembly
	10:15 – 11:15 AM	<ul style="list-style-type: none"> <li>◆ "How The Election Assembly Operates"</li> <li>◆ CPC &amp; PI</li> <li>◆ Corrections</li> <li>◆ Grapevine</li> <li>◆ Literature</li> <li>◆ Accessibilities</li> <li>◆ Treatment Facilities</li> <li>◆ Archives</li> </ul>	
Afternoon	12:30 – 6:00 PM	<b>ASSEMBLY BUSINESS SESSION</b>	Assembly
Evening	8:00-10:30 PM	<b>ASSEMBLY BUSINESS SESSION</b>	Assembly
<b>Sunday</b> November 20, 2022	8:30 – 9:30 AM	<b>OPEN SPEAKER MEETING</b> <i>Panel 73 Delegate-Elect</i>	Open
	9:45 – 11:30 AM	<b>ASSEMBLY BUSINESS SESSION</b>	Assembly

**BELOW ARE THE MAIN MOTIONS FROM THE AREA COMMITTEE FOR THE 2022 FALL ASSEMBLY PRESENTED WITH BACKGROUND INFORMATION. THERE ARE FOUR (4) KNOWN NEW AGENDA ITEMS.** *Note: These items may appear in a different order on the Assembly agenda.*

**AGENDA ITEM #1:** To increase the current Convention pre-registration fee from \$20 to \$35 and increase the onsite registration fee from \$25 to \$40. These fees would be reduced by \$3 respectively if and when the North Carolina State Convention prudent reserve exceeds 150% of the established level.

**Background Information:** In May 2015 there was an advisory action that stated "The established NC State Convention registration rates henceforth shall be \$20 preregistration and \$25 for onsite registration. In conformity with past Advisory Actions, these fees would be reduced to \$17 and \$22 respectively if and when the North Carolina State Convention prudent reserve exceeds 150% of the established level, currently \$7000." (The prudent reserve is currently set at \$12,000.) This was the last Advisory Action that was found. In researching other state conventions, we found this increase is in line with what other states are charging.

South Carolina \$30 and \$35, Florida \$40, Maryland \$30, W. Virginia \$30, Tennessee \$30 and \$35 and the recent Appalachian Round Up \$30 and \$35. Expenses at hotels have increased greatly. Unless we raised the registration fees, we may not be able to produce a Convention to the extent that we have in the past. Our costs include speaker expenses, food and beverage costs (a lot of coffee!), costs of a hospitality room, and in the future, we will have to host a speaker's dinner at the hotel according to the contract.

**AGENDA ITEM #2:** That the 2023 Area 51 Corrections Conference, “Freedom from Bondage 34,” be held at the Hampton Inn & Suites in Aberdeen, NC on March 10-12, 2023.

**Background Information:** The Area Committee and Area Assembly must approve the proposed location and dates of the annual Area 51 Corrections Conference.

**AGENDA ITEM #3:** That the 2025 Winter Committee Meeting be held at the Village Inn in Clemmons, NC.

**Background Information:** The 2021 Site Investigation Subcommittee was charged with finding, evaluating and recommending sites to hold all Area 51 events for the two-year period of August 2023 to July 2025. These events are four Area Committee Meetings, four Area Assembly and Committee Meetings, and 2024 and 2025 North Carolina State Conventions.

Per a 2021 Spring Advisory Action, the decision regarding the venue for the 2025 Winter Committee Meeting was deferred to the subsequent Site Investigation Subcommittee. The 2021 Spring Advisory Action stipulated that contracts must be signed no later than two years in advance of the event in question.

The selection of a site for the 2025 Winter Committee Meeting, therefore, became the first task of this subcommittee. To this end, the subcommittee evaluated the most competitive bids submitted from around the State factoring in reasonable room rates, the cost and size of meeting rooms, coffee costs, and other costs such as food and beverage minimums.

Event/Hotel	Proposal	Location	Rooms	Comp Ratio	Meetings	Coffee	Food and Beverage	AV	Notes
<b>Winter Committee 2025</b>									
Village Inn	1	Clemmons	\$110	1/25	\$2050 (Stage Panels \$35 ea)	\$28/gal++	no minimum	Included (AV Mixer 175, Microphones \$50 ea)	Complimentary Hot Buffet Breakfast
Village Inn	2	Clemmons	\$121	1/25	\$1550 (Stage Panels \$35 ea)	\$28/gal++	no minimum	Included (AV Mixer 175, Microphones \$130 ea)	Complimentary Hot Buffet Breakfast
Crowne Plaza	1	Asheville	115/130 (80%)	1/40	\$3500 (Staging set up fee: \$60 per 4x8 foot section.)	55/gal++	\$0.00		Room Rate for February, March is \$20 more
Crowne Plaza	2	Asheville	115/130 (80%)	1/40	\$2500 (Staging set up fee: \$60 per 4x8 foot section.)	55/gal++	\$1,000.00		Room Rate for February, March is \$20 more. Individual's meals do not count toward F&B, but coffee does
Hilton	1	Greenville	199 (80%)		\$4,800.00	\$48/gal++	\$9,000.00		
Renaissance Inn	1	Asheville	169 (80%)		\$8,000.00		\$10,000 Breakfast Buffet on Saturday with breaks and/or lunch; Breakfast on Sunday. This estimate is based on 100 guests spending approximately \$100 each		

**AGENDA ITEM #4:** To approve the Area 51 2023 Proposed Budget.

**Background Information:** The proposed 2023 budget is based upon items that have already been approved by the Area Committee or Assembly and cost estimates for the 2023 year. Copies of the proposed 2023 budget will be distributed at the Area Assembly Meeting. It was approved without opposition at the 2022 Summer Committee meeting.

*In Love and Service,*

*Denise M., Area 51 Chair*

*Lisa P., Area 51 Secretary*

**APPROVED PROPOSED AREA 51 2023 08-21-22**

		Officer Expenses		Standing Committee and Coordinator Expenses		Standing Committee and Coordinator Expenses	
PROJECTED INCOME		Delegate:		Archives:		Accessibilities	
Group Contributions	\$ 118,340.00	Conference	\$ 5,000.00	Lodging	\$ 1,325.00	Lodging	\$ 1,000.00
Coffee	\$ 2,000.00	Pre-Conference	\$ 1,000.00	Meals	\$ 315.00	Meals	\$ 315.00
Interest	\$ 345.00						
Grapevine	\$ 5,400.00	Lodging	\$ 3,225.00	Mileage	\$ 850.00	Mileage	\$ 850.00
AAWS	\$ 5,400.00	Meals	\$ 695.00	Natl Archives Workshop	\$ 1,125.00	Resource Funds (3)	\$ 1,500.00
		Mileage	\$ 1,340.00	Repository	\$ 5,700.00	Total Access Expenses	\$ 3,665.00
TOTAL INCOME	\$ 131,185.00	Registration	\$ 100.00	Repository Insurance	\$ 440.00	Interpreter	\$ 1,000.00
Income Less Literature	\$ 120,385.00	SE Reg. Forum (Even Years)	\$ -	Repository Relocation	\$ -	Lodging	\$ 315.00
		SSAASA (Odd Years)	\$ 750.00	Unreimbursed Travel	\$ 420.00	Meals	\$ 850.00
Total Budget	\$ 131,185.00	Unreimbursed Travel	\$ 840.00	Unreimbursed Expense	\$ 400.00	Mileage	\$ 500.00
		Unreimbursed Expense	\$ 400.00	Total Archivist Expense	\$ 10,575.00	Resource Funds (3)	\$ 2,665.00
Prudent Reserve	\$ 65,592.50	Total Delegate Expenses	\$ 13,360.00	Corrections:		Total Interpreter Expenses	
				Resource Funds (3)	\$ 1,500.00	Translator	
		Alternate Delegate:		Lodging	\$ 1,000.00	Lodging	\$ 1,000.00
PROJECTED EXPENSES		Pre-Conference	\$ 1,000.00	Meals	\$ 315.00	Meals	\$ 315.00
Assemblies & Meetings:		Lodging	\$ 1,500.00	Mileage	\$ 850.00	Mileage	\$ 850.00
Audio/Visual	\$ 4,400.00	Meals	\$ 420.00	Total CF Expenses	\$ 3,665.00	Resource Funds (3)	\$ 500.00
Coffee	\$ 12,000.00	Mileage	\$ 1,340.00	CPC:		Total Translator Expenses	\$ 2,665.00
Zoom	\$ 1,140.00	SE Regional Forum (Even Yrs.)	\$ -	Literature	\$ 250.00	Website	
Taper Lodging	\$ 500.00	SSAASA (Odd Years)	\$ 750.00	Public Events	\$ 1,400.00	Register & Operate	\$ 3,055.00
Meals	\$ 140.00	Registration	\$ 100.00	Resource Funds (3)	\$ 1,500.00	Communication	\$ 50.00
Guest Speaker:		Unreimbursed Travel/Expense	\$ 300.00	Lodging	\$ 1,320.00	Unreimbursed Expense	\$ 50.00
Lodging & Meals	\$ 745.00	Total All Delegate Expenses	\$ 5,410.00	Meals	\$ 350.00	Total Website Expense	\$ 3,165.00
Transportation	\$ 800.00			Mileage	\$ 850.00	Web Master	
Camp Rooms	\$ 500.00	Chair:		Total CPC Expenses	\$ 5,670.00	Lodging	\$ 1,000.00
GSR Unity Fund (1)	\$ 1,174.00	Lodging	\$ 1,450.00	PI:		Meals	\$ 315.00
DCA Unity Fund (1)	\$ 1,761.00	Meals	\$ 420.00	Literature	\$ 250.00	Mileage	\$ 850.00
2023 Conference Deposits	\$ 2,201.00	Mileage	\$ 575.00	Public Events	\$ 1,400.00	Total Web Master Expenses	\$ 2,165.00
		Unreimbursed Expense	\$ 197.00	Resource Funds	\$ 1,500.00	Treatment Facilities	
Total Assembly/Meetings	\$ 25,361.00	Total Chairman Expenses	\$ 2,642.00	Lodging	\$ 1,320.00	Lodging	\$ 1,000.00
Communications:				Meals	\$ 350.00	Meals	\$ 315.00
Office Supplies	\$ 1,780.00	Alternate Chair:		Mileage	\$ 850.00	Mileage	\$ 850.00
Post Office Box Rent	\$ 550.00	Lodging	\$ 1,450.00	Total PI Expenses	\$ 5,670.00	Resource Funds (3)	\$ 1,500.00
Postage/Mail Services	\$ 150.00	Meals	\$ 420.00	Grapevine:		Total Treatment Expenses	\$ 3,665.00
Printing/Copying	\$ 500.00	Mileage	\$ 575.00	Communication Material	\$ 60.00	State Conv. Chair	
Committee Notices/Agendas	\$ 600.00	Unreimbursed Expense	\$ 197.00	Lodging	\$ 1,320.00	Lodging	\$ 1,000.00
Assembly Notices/Agendas	\$ 1,250.00	Total All Chair Expenses	\$ 2,642.00	Meals	\$ 315.00	Meals	\$ 315.00
Assembly Minutes	\$ 1,250.00			Mileage	\$ 850.00	Mileage	\$ 850.00
		Secretary:		Resource Funds (3)	\$ 500.00	Total Conv Chr Expenses	\$ 2,165.00
Miscellaneous		Lodging	\$ 1,000.00	Unreimbursed Travel	\$ 280.00	Alt. State Chair	
Badges, workbooks, etc	\$ 650.00	Meals	\$ 315.00	Unreimbursed Expense	\$ 100.00	Lodging	\$ 1,000.00
Total Communications	\$ 6,730.00	Mileage	\$ 850.00	Total Grapevine Expenses	\$ 3,425.00	Meals	\$ 315.00
		Unreimbursed Expense	\$ 120.00	Literature - AAWS:		Mileage	\$ 850.00
Literature - Purchases:		Total Secretary Expenses	\$ 2,285.00	Communication Material	\$ 60.00	Total All Conv Chr Expenses	\$ 2,165.00
AAWS World Services	\$ 4,300.00			Lodging	\$ 1,320.00	Site Investigation:	
Grapevine	\$ 4,300.00	Treasurer:		Meals	\$ 315.00	Communication Material	\$ 150.00
Total Literature	\$ 8,600.00	Lodging	\$ 1,000.00	Mileage	\$ 850.00	Unreimbursed Expense	\$ 50.00
		Meals	\$ 315.00	Resource Funds (3)	\$ 500.00	Total Site Inv. Expenses	\$ 200.00
		Mileage	\$ 850.00	Unreimbursed Travel	\$ 420.00		
Misc. Expenses:		Unreimbursed Expense	\$ 120.00	Unreimbursed Expense	\$ 100.00	Total Expense	\$ 131,185.00
Bank Charges	\$ 75.00	Total Treasurer Expenses	\$ 2,285.00	Total Literature Expense	\$ 3,565.00		
Gifts	\$ 150.00	Registrar:					
Sales Tax	\$ 1,040.00	Lodging	\$ 1,000.00	Budget & Finance:			
Transition on election years	\$ 1,200.00	Meals	\$ 315.00	Communication Materials	\$ 150.00		
Unreimbursed Travel (2)	\$ 850.00	Mileage	\$ 850.00	Unreimbursed Expense	\$ 50.00		
Property & Acquisition	\$ 1,000.00	Unreimbursed Expense	\$ 120.00	Total B & F Expenses	\$ 200.00		
Total Miscellaneous	\$ 4,315.00	Total Registrar Expenses	\$ 2,285.00				

(1) FOR DOWN'S THAT CAN'T AFFORD TO GET TO ASSEMBLIES AND COMMITTEE MEETINGS

(2) AREA OFFICERS TO TRAVEL TO DISTRICTS (EXCEPT DELEGATE)

(3) PROVIDE FOR OTHER EXPENSES THAT WOULD NOT COVERED BE COVERED OTHERWISE

(1) FOR DCMS THAT CANT AFFORD TO GET TO ASSEMBLIES AND COMMITTEE MEETINGS  
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(3) PROVIDE FOR OTHER EXPENSES THAT WOULD NOT COVERED BE COVERED OTHERWISE

**All the 2021 and 2022 Officers and Coordinators and 2022 Standing Work Group and Subcommittee Chairs are grateful for the opportunity to be of service. Please contact us if we can be of assistance to you.**

Delegate Rainer L. delegate@aanorthcarolina.org	Registrar Greg K. registrar@aanorthcarolina.org
Alt Delegate Julie R. altdelegate@aanorthcarolina.org	Treasurer Steven D. treasurer@aanorthcarolina.org
Area Chair Denise M. chair@aanorthcarolina.org	Treatment Facilities Coordinator Stanley H. tf@aanorthcarolina.org
Alt. Area Chair Clayborne T. altchair@aanorthcarolina.org	Archivist Keith M. archivist@aanorthcarolina.org
Secretary Lisa P. secretary@aanorthcarolina.org	Webmaster Kavaruss C. webmaster@aanorthcarolina.org
Literature Coordinator Pat B. literature@aanorthcarolina.org	Budget & Finance Chair Alison M. bf@aanorthcarolina.org
Grapevine Coordinator Brooks D. grapevine@aanorthcarolina.org	Site Investigation Chair Craig H. site@aanorthcarolina.org
CPC Coordinator Jon T. cpc@aanorthcarolina.org	PI Coordinator Linda N. pi@aanorthcarolina.org
Corrections Coordinator Keven L. corrections@aanorthcarolina.org	Web Site Chair Nancy B. webchair@aanorthcarolina.org
Convention Chair Elizabeth P. convention@aanorthcarolina.org	Convention Alternate Chair Alana E. altconvention@aanorthcarolina.org
Accessibilities Coordinator Karen B. access@aanorthcarolina.org	Growth and Maintenance Chair Scott H. gm@aanorthcarolina.org
Interpreter Rick L. interpreter@aanorthcarolina.org	Theme/Workshop Work Group Chair Chuck C. twgroup@aanorthcarolina.org

### **SCHEDULE OF UPCOMING AREA 51 EVENTS**

<b>2022</b>		
Fall Committee Meeting	<i>Hilton Raleigh North Hills</i>	November 18, 2022
Fall Assembly	<i>Raleigh, NC</i>	November 19-20, 2022
SE Regional Forum	New Orleans, LA	December 2-4, 2022
<b>2023</b>		
Winter Committee Meeting	<i>Hilton Durham Near Duke University, Durham NC</i>	March 3-5, 2023
Central Preconference	<i>Hosted by D18</i>	March 18, 2023
Spanish Preconference	<i>Hosted by D30</i>	March 19, 2023
Eastern Preconference	<i>Hosted by D1/35/50</i>	March 25, 2023
Western Preconference	<i>Hosted by D21</i>	April 1, 2023
Spring Committee Meeting	<i>Hilton Raleigh North Hills</i>	June 2, 2023
Spring Assembly	<i>Raleigh, NC</i>	June 3-4, 2023
76 <sup>th</sup> State Convention	<i>Lake Junaluska Conference and Retreat Center Lake Junaluska, NC</i>	July 20-23, 2023
Summer Committee Meeting	<i>Blowing Rock Conf. Center 1818 Goforth Road Blowing Rock, NC</i>	**** NEW DATE **** August 17 – 20, 2023
Fall Committee Meeting	<i>Hilton Raleigh North Hills</i>	October 20, 2023
Fall Assembly	<i>Raleigh, NC</i>	October 21-22, 2023